

Grace Lutheran Church & School

400 Hempstead Ave. Malverne, NY 11565

(516) 599-6557

Minister of Music: Part-Time Position

- Provide musical support (piano/organ) for 2 worship services on Sunday.
- Prepare the Cantor/worship leader for weekly worship service plus special services throughout the church year such as Ash Wednesday, Good Friday, and Easter Sunday.
- Direct Cantor/ worship leader in at least one rehearsal per week toward participation of Cantor/worship leader, at least from January to June.
- Work with Pastor in selecting Sunday worship liturgy, hymns and songs of praise and worship.
- Cooperate with Pastor and Music Ministry to accomplish planning tasks and provide leadership to the music program.
- This position will be directly responsible to the Pastor and participate with the Music Ministry in developing short- and long-range plans and annual budget requirements.
- Purchase all music and music supplies as needed, limiting expenditures to the amount provided in the church budget.
- Provide organ/piano music for all weddings and funerals held at the church, consulting with the wedding couples or families if requested. For these services, the Minister of Music will receive an additional fee as specified in the church policy. The services of another musician may be used with the permission of the regular Church Minister of Music.
- Prepare an annual report detailing the current condition of the organ and piano and specifying the necessary maintenance.
- Attend meetings and participate with staff in the programmatic planning for the congregation.