

**Metropolitan New York Synod
Evangelical Lutheran Church in
America
475 Riverside Drive, Suite 1620
New York, N.Y. 10115**



**Metropolitan New York Synod
Evangelical Lutheran Church in America**
God's work. Our hands.

Synodical Diaconate Internship Learning Agreement and Church Council Endorsement

This Internship Learning Agreement, between

_____ and _____,
(Intern) (Supervisor)

Sets forth the following goal(s): _____

In order to accomplish these goals, the intern will undertake the following ministry activities during the next _____ months: _____

In order to provide collegial conversation, pastoral mentoring and ministerial supervision during this internship, the following agreements are made:

- **Regular supervisory conferences** will be held as follows: _____

- **An intern support group** consisting of three persons (names listed below) **will be formed.**
Support group meetings will be held as follows: _____
- **Three separate written mid-term evaluations will be conducted in the month of May.** (one from the supervisor, one from the support group as a whole, and one self evaluation from the intern)
- **Three separate written final evaluations will be conducted in the month of October.** (one from the supervisor, one from the support group as a whole, and one self evaluation from the intern)

Additional mentoring arrangements will be: _____

Support Group Names:

- 1. Name: _____
- 2. Name: _____
- 3. Name: _____

Signed:

 (Supervisor) (Date) (Intern) (Date)

This Learning Agreement is endorsed by the Church Council of:

 (Church Name) Lutheran Church

 (Location) New York

 (Signed – Church Council Representative) (Date)