**MNYS Synodical Diaconate Candidacy Checklist Overview**

\_\_\_\_**Orientation**

\_\_\_\_Interview with Synod Diaconate Council

\_\_\_\_Photo taken for internship process file

**Due December 31 Application & Candidacy Pre-work**

\_\_\_\_Congregational Council Endorsement

\_\_\_\_Application

\_\_\_\_Educational Requirement (Diakonia Program graduation certificate or other

 approved educational program)

\_\_\_\_Internship Proposal and Learning Agreement

\_\_\_\_Submit names of Support Group

 **Endorsement of application & internship by SDC**

**Due April 30**

**\_\_\_\_\_**Psychological Evaluation

**Due May 31**

\_\_\_\_ Theological Essay and Personal Vision for Ministry

 Mid-Point Evaluations (Self, Supervisor, Support group)

**Due July 31**

 Mid-Point Progress Conference with SDC

**Due October 31**

 Final Evaluations (Self, Supervisor, Support group)

**Due November 30**

 Approval Interview with SDC

**After all internship work is completed the following needs to occur**

 Candidate Approved by SDC and recommendation forwarded to Bishop

 Endorsement by Bishop

\_\_\_\_\_Letter of Call drafted and Congregational Meeting Scheduled for Call vote

 Assuming yes vote, three copies of Letter of Call sent to Bishop for signature

 Rite of setting apart

 Installation at calling congregation/agency (takes place after the Service of

 Setting Apart)

**Events during the Deacon Internship Year**

**Required:**

\_\_\_\_\_Deacons’ Course Part I: The Ministry of Deacons in Biblical, Historical, Ecumenical

 and Theological Perspective”

\_\_\_\_\_Deacons’ Course Part 2 “The Practical Aspects of the Deacons’ Ministry”

\_\_\_\_\_Boundary/Safe Church Training

**Strongly recommended**

\_\_\_\_\_MNYS Diaconate Study Day

**Recommended:**

\_\_\_\_\_Rite of Setting Apart of Deacons

\_\_\_\_\_Diakonia Program Retreat

\_\_\_\_\_Synod Assembly

\_\_\_\_\_Diakonia Program Graduation