



## MEMORANDUM

To: All ELCA Rostered Leaders, Congregations and Authorized Worshipping  
 Communities of the Metropolitan New York Synod

From: The Rev. Robert Schoepflin, Secretary of the MNYS

Date: January 15, 2018

Re: 2018 Synod Assembly

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On behalf of the Synod Council, I announce to you that the 2018 annual Metropolitan New York Synod Assembly will be held May 11 - 12, 2018 at the Melville Marriott Long Island, NY.

In 2017, we saw marked progress in our Anti-Racism and Immigration initiatives and participated with our global community in the commemoration of the 500<sup>th</sup> Anniversary of the Reformation. Reformation 500 events were held throughout the synod in our congregations and conferences. On November 1, we culminated the commemoration year with a Commemoration Eucharist at the Cathedral Church of Saint John the Divine announcing our **“Commitment to Unity in Christ”**. We move into 2018 committed to our **unity in Christ by building bridges** between races, Christian communions and our communities. Our two-day Assembly will include worship, business, important elections, forums and workshops.

The registration fees are as follows:

January 15 - March 14	\$125 per voting member* <i>*Payment must be received by March 14</i>	\$50 per visitor	\$150 per optional meal plan
March 15 - April 20	\$175 per voting member* <i>*Payment must be received by April 20</i>	\$75 per visitor	\$150 per optional meal plan
May 11-12	\$300 per voting member <i>*Payment must be received for materials</i>	\$100 per visitor	No meal plans available

If you need help with the form, need to make changes to a registration (or confirm a registration), or need to submit a payment, please contact Maria Rodas (212-870-2387 or [mrodas@mnys.org](mailto:mrodas@mnys.org)).

The special rate at the hotel is \$158 per room per night; that rate expires April 13 or when our block of rooms is filled. Reservations should be made through the **MNYS assembly webpage** or by calling 1-800-228- 9290 and stating that you are with the “Metropolitan New York Synod.”

The following formula has been adopted for the election of voting members by congregations and authorized worshiping communities based on the current year’s congregational statistics:

Congregations up to 699 baptized members	2 lay voting members
Congregations of 700-999 baptized members	3 lay voting members
Congregations of 1,000 or more baptized members	4 lay voting members
Authorized worshiping communities	1 lay voting member

In addition, all ELCA rostered ministers of the synod (including retired or on leave from call) are voting members of the assembly. Those congregations that will not be sending voting members or rostered ministers who will not be attending are expected to submit a letter of excuse, **here**. All congregations are encouraged to submit registrations for alternate voting members (at no cost) to account for changes.